

MTA Parents & Member Responsibilities

Dos & Don'ts in the School Facility

Do arrive no earlier than 5 minutes before the class session and leave the school building before 9 pm.

Do instruct your child to follow the MTA school rules and guidelines.
<https://www.marylandtamilacademy.org/our-policies-and-guidelines/>

Do wear masks (highly recommended) during the class time.

Do take your child with you after the class is over. If you have made arrangements to pick up your child with someone, please make sure your child reaches home as per the arrangements. It is the responsibility of the Parents for the safety of the child.

Do move out of the school building after the class session is over as soon as possible. As per the permit given by the KingsView School Management, everyone needs to be out of the school building by 9 pm.

Do observe posted parking signs at all times, including weekends. Spaces reserved for school staff, i.e., Principal & Assistant Principal should not be used. Please move out of the walkway after you drop your child.

Do notify teachers in case your children are not able to attend the class.

Do Not serve food or drink in the gym, auditorium, or classrooms.

Do Not prop open any outside doors. This is a critical security concern!!

Do Not run around in the Kings View school premises hallway during the class session. The school has a monitoring camera around the hallway. Violation of this rule will lead to the cancellation of the permit to use the school for the Tamil class.

Do not talk in the classroom that will distract the students and teachers attention.

Do not allow the kids who are studying in the Kings View school not to open their school lockers

Do not create congestion at the drop-off and pick-up zone.

Do Not allow any papers, books, and other Montgomery County Public School classroom materials and equipment to be used or moved. Violation of this rule will lead to the cancellation of the permit to conduct class by Montgomery county and Kings View school management. Please make sure students and Parents understand and follow the rule.

Do Not allow any open flames to burn inside or outside the building, including candles and incense.

Do Not permit smoking or alcoholic beverages anywhere on school property - including Parking Lots.

Do Not use any services or equipment unless specified on the permit. Please talk to MTA management prior to using the service or equipment.

Do follows MTA COVID rule guidelines. MTA follows COVID rule guidelines published by MCPS. Please inform the board with the following details in case you were tested COVID +ve or have the symptoms the same day after the class or the next day of the class:

- Name of the student
- Student level in MTA
- Other students/teachers/parents you or your child came in contact during the MTA School time on Friday

Do supervise students at all times in classrooms, hallways, etc. students must be supervised by adults at all times. (for Teacher volunteer)

Do make a note of the arrangement of furniture in the classroom when you arrive and be sure it is arranged the same way when you leave. (for Teacher volunteer)

Do not come to MTA Class in-person if you have or feel you have the symptoms of COVID. For the safety of other students, teachers and other volunteers, please wear masks (recommended always) during the class time. MTA do not have extra masks to provide during the MTA School day.

Do exit the building immediately at the sound of a fire alarm!