



MARYLAND TAMIL ACADEMY(MTA)  
மேரிலாண்ட் தமிழக கல்விக்கழகம்  
(Volunteer based, non-profit (501-(c)(3) Organization for Tamil Education)

## MTA 2022 Orientation Flier

### General Information

<b>Class time</b>	<b>7:00 pm to 9:00 pm</b>
<b>MTA Web site URL</b>	<a href="http://www.marylandtamilacademy.org">http://www.marylandtamilacademy.org</a>
<b>Contact details</b>	<a href="mailto:board@marylandtamilacademy.org">board@marylandtamilacademy.org</a> Mr. Suresh Ramamoorthi, MTA President (240)406-9312 / <a href="mailto:president@marylandtamilacademy.org">president@marylandtamilacademy.org</a> Mr. Vadivel Ramasamy, MTA Vice President (240)670-4720 / <a href="mailto:vice-president@marylandtamilacademy.org">vice-president@marylandtamilacademy.org</a>
<b>MTA Policies</b>	Please visit the page for more info. <a href="https://www.marylandtamilacademy.org/our-policies-and-guidelines/">https://www.marylandtamilacademy.org/our-policies-and-guidelines/</a>

### Things to do before the 2<sup>nd</sup> class

1. Make sure you receive email from one of the MTA registered id about the general communications. If you are receiving any email, please send an email to [registrations@marylandtamilacademy.org](mailto:registrations@marylandtamilacademy.org) id to confirm that you are added to the distribution group id. Check your spam folder for any email from the MTA registered id and flag the id as 'Never Sent it to Spam' or 'Report not spam'.
2. Make sure you receive emails form the teacher in which your child is attending using the MTA register id. This registered email id will be used by the teacher to send information on a weekly basis about the homework, class room activities and other information that are relevant to the class. Your email ids given at the time of registration will be added to the class distribution list that teacher uses to send emails.
3. Discuss with the teacher about any other channel of communication used to communicate to parents in the class
4. We request parents to enroll in one of the MTA volunteer service. Please approach any of the board members to discuss about it or email your interest to the id [board@marylandtamilacademy.org](mailto:board@marylandtamilacademy.org)
5. Make sure your child receives two books (class book and homework book) in the first two weeks. If you have registered late, you will receive the book before October 2<sup>nd</sup> week.
6. Please review the MTA Guidelines, policies and By-law in our web site URL. <https://www.marylandtamilacademy.org/our-policies-and-guidelines/>

Please feel free to ask/clarify any questions with the volunteers if you have any regarding the guidelines and responsibilities.