

மேரிலாண்ட் தமிழ்க் கல்விக்கழகம்
முதன்மை வகுப்பு ஆசிரியர் நியமன
வழிகாட்டுதல்

Maryland Tamil Academy
Primary Class Teacher Assignment Guidelines



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Compiled by: MTA Board

Primary Class Teacher Assignment Guidelines

In addition to the General Guidelines document, the following lines will serve the guidelines for the primary teachers in the class. The following content will be added as addendum to MTA Guidelines document later.

In order to avoid any (perceived or actual) conflict of interest, and with reference to the MCPS Employee Conflict Of Interest document (Section IV.B.3), A teaching volunteer of MTA shall not be the primary teacher of a class that his/ her child is attending. The parent may, however, volunteer as a supporting teacher in the class that their child is attending. The primary teacher shall be solely responsible for i. Exam question paper preparation ii. Assigning responsibilities to the supporting teachers

Other responsibilities of primary and supporting teachers will be defined later. If a parent is volunteering as a supporting teacher, the primary teacher shall work with that parent to ensure that there are no conflicts of interest - e.g. evaluating homework or exam sheets. If a situation arises such that a teacher volunteer that satisfies the above-mentioned rule cannot be identified, the Principal (i.e the MTA President) shall identify and appoint a teacher for the class, in order to avoid any disruption in conducting the classes.